



Riverside at Twin Rivers
Community Association, Inc.

Application for Approval to Architectural Review Committee

Section 1: Homeowner Information

Name: _____

Address of property to be modified: _____

Mailing Address: (if different): _____

Phone #: _____

Email: _____

Desired Start Date: _____

Expected Completion Date: _____

Section 2: Desired Modifications

Attach one (1) copy of each of the following: Application, proposed plans and specifications; including property survey that shows the locations and dimensions of proposed change, alteration, renovation or addition marked on survey.

*Note: Applications submitted without copy of survey, drawings or color name and code will be considered incomplete. If an application is incomplete, it will not be processed until all required information is received. If all information is not received by the next meeting date, request will be denied.

Painting

Approved Paint Scheme Number: _____

Base: Manufacturer: _____ Color Name: _____ Code: _____

Trim: Manufacturer: _____ Color Name: _____ Code: _____

Door: Manufacturer: _____ Color Name: _____ Code: _____

Reroofing Manufacturer: _____ Shingle Type: _____ Color: _____

Fence Installer: _____ Fence Type: _____ Color: _____

(fence requests should also include an installation diagram and survey map)

Driveway (include installer, type of work, installation diagram, survey map)

Landscaping (include type of work, installation diagram, survey map)

Other (include installer, type of work, and installation diagram) Attach detailed description



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Section 3: Homeowner

I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS:

1. No work will begin until written approval is received from the Architectural Review Committee (ARC).
2. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself. I agree to have all work completed within twelve (12) months. If all work is not completed within twelve (12) months of application approval date, I agree to re-apply for ARC approval prior to continuing work.
3. All work will be performed timely and in a manner that will minimize interference and inconvenience to other residents.
4. I assume all liability and will be responsible for any and all damages to other lots and/or common areas, which may result from performance of this work.
5. I am responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work. I will be responsible for verifying the license and insurance for any contractor.
6. I am responsible for complying with all applicable Federal, State and Local Laws, Codes, Regulations and Requirements in connection with this work. I will obtain any necessary Governmental Permits and approval for the work.
7. I understand that a decision from the ARC may take 14 to 30 days. I will be notified in writing when the application is either approved or denied by the ARC.
8. I will notify LPI when the work has been completed for inspection purposes.

All homeowners are responsible for following the Riverside at Twin Rivers Homeowners Association Rules and Regulations, Declaration of Covenants and Restrictions when making any exterior modifications.

Homeowner’s Signature: _____ Date: _____

How would you like to receive ARC response? Email _____ Letter _____
(Please select one or both)

Section 4: To Be Filled in by ARC Member- Do Not Write Below!

ARC Signature: _____ Date: _____

Approved: _____ Denied: _____ Other (*comments on additional page*): _____